

ARTICLE I: NAME.

The name of this organization shall be the Visual Resources Association/Canada Chapter, hereafter referred to as the Chapter. The geographic scope of the Chapter shall include all Canadian Provinces and Territories.

ARTICLE II: PURPOSE.

The purpose of the Chapter shall be the support and professional enrichment of Chapter members. It will serve to encourage and support the professional association of the VRA, and to foster communications between Canadian visual resource professionals and the VRA.

ARTICLE III: MEMBERSHIP.

1. Eligibility: Visual Resources Association members in good standing are eligible for membership.

2. Dues:

1. Dues shall be proposed by the members and ratified by member vote. Chapter membership dues are \$15.00 per year.

2. The Chapter shall have the right to propose additional fees for specific projects, subject to the approval of the membership.

3. Privileges.

1. Chapter Members in good standing are eligible to vote and/or hold office.

2. All members shall be entitled to receive minutes, announcements of meetings, and other notices of general interest to the membership.

ARTICLE IV: OFFICERS.

1. Chapter officers shall consist of a Chair, Secretary and Treasurer.

2. Office members must be Chapter and VRA Association members in good standing.

3. The terms for office shall be two calendar years.

4. Duties of Officers:

1. Chairperson

1. The Chair shall be the representative of the Chapter on its official business, or shall designate a substitute.

2. The Chair shall serve as program chair at Chapter meetings.

3. The Chair shall make arrangements with the host for meetings.

4. The Chair shall develop programs and agendas with the other officers.

5. The Chair shall write and submit annual report and a mid-year report to the Secretary of the Association.

2. Secretary

1. The Secretary shall keep minutes of the Chapter meetings.

2. The Secretary shall be responsible for Chapter correspondence.

3. The Secretary shall maintain the Chapter mailing list.

4. The Secretary shall produce and distribute notices of meetings and announcements.

3. Treasurer

1. The Treasurer shall establish financial accounts for the Chapter.

2. The Treasurer shall keep financial records and report to the Chapter on a regular basis.

3. The Treasurer shall collect and process Chapter dues.

ARTICLE V: ELECTIONS.

1. Officers shall be elected by a plurality of votes cast by the members. Voting will be conducted via e-mail.

2. A nominating committee of at least two members will be responsible for nominating a slate of officers and presenting them in written form to the Secretary.

ARTICLE VI: MEETINGS.

1. Chapter meetings shall be called by the Chair.
2. Members may invite guests to meetings and encourage them to become members.
3. The Chapter shall have at least 2 meetings per calendar year.

ARTICLE VII: AMENDMENTS.

1. Amendments to the Bylaws may be submitted to the Chapter in writing by voting members.
2. Approval of a 2/3 majority of voting members shall be necessary to amend the Bylaws.
3. The Bylaws shall be reviewed at least every five years.