



Exhibit Space Reservation Form

ANNUAL CONFERENCE, MARCH 12-16, 2008

Contact Name: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: (____) _____ Fax: (____) _____ E-mail: _____

Website: _____

Company Signage Should Read (one line only please):

Please attach/forward a product or service description for inclusion in the on-site directory. This description should be one hundred (100) words or less and included with your registration form or forwarded to mossx014@umn.edu. **Please note all descriptions and payment must be received prior to February 20, 2008.**

Terms and Agreement

Exhibiting Company assumes complete responsibility and liability for all loss, damage, or destruction of the property of the exhibitor, its guests, and property of The Westin San Diego used by the exhibitor or brought upon the Hotel premises in its behalf. Exhibitor also assumes full responsibility and liability for injury to any and all persons or property in any way connected with exhibitor's display caused by the exhibitor's negligence. Exhibitor indemnifies and agrees to hold harmless VRA and The Westin San Diego and the legal entities which own, lease and/or operate the hotel, their members, officers, directors, and employees against any and all liability whatsoever arising from any/all damage to property or personal injury caused by exhibitor or his agents, representative(s), employees, and other persons so identified. In addition, Exhibitor acknowledges that VRA and/or The Westin San Diego do not maintain insurance covering Exhibitor's property and that it is the sole responsibility of Exhibitor to obtain business interruption and property damage insurance covering such losses by Exhibitor.

Authorized Signature: _____

Title: _____ Date _____

Exhibitor's Registration Fees

\$325 for one exhibitor

\$50 for each additional booth personnel

Send payment to:

Ann Woodward
VRA Treasurer
Curator, Visual Resources Collection
History of Art Department
256 Mergenthaler Hall
Johns Hopkins University
Baltimore, MD 21218

Email or mail **COMPLETED** Exhibit Space
Reservation Form to:

Rebecca A. Moss
VRA Vice-President Conference Arrangements
Director of Visual Resources CLA-OIT
University of Minnesota
338 Heller Hall
271 19th Ave. So.
Minneapolis, MN 55455
mossx014@umn.edu
612-626-2333 (office)
612-626-8679 (fax)