

Evening and Weekend Reference Librarian, School of Visual Arts, New York, New York

DATE AVAILABLE: February 2008

JOB TITLE: Evening and Weekend Reference Librarian

DEPARTMENT: Visual Arts Library, School of Visual Arts

REPORTS TO: Associate Library Director

POSITION OVERVIEW: Provides assistance with reference services and administrative support in the Visual Arts Library.

WORK SCHEDULE: Seasonal: Fall and Spring semesters only
Saturday and Sunday afternoons
Monday evenings (may vary in future semesters)

DUTIES & RESPONSIBILITIES:

- Assists undergraduate students with library navigation and use of online catalog and electronic resources.
- Performs administrative related tasks in reference services and other areas of Visual Arts Library, as required.

QUALIFICATIONS:

- MLS and graduate-level Art History degree or strong background in art history or fine arts required.
- Ability to work 10-12 hours per week during evening and weekend library hours.
- Interest in pursuing a career in reference services.
- Computer literacy required.
- Strong customer services skills.

Salary: \$22/per hour

School of Visual Arts (SVA) in New York City is an established leader and innovator in the education of artists. From its inception in 1947, the faculty has been comprised of professionals working in the arts and art-related fields. SVA provides an environment that nurtures creativity, inventiveness and experimentation, enabling students to develop a strong sense of identity and a clear direction of purpose.

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To apply for this position, please send a cover letter and resume to working@sva.edu.
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