

Head of Digital Library Initiatives, Temple University Libraries, Philadelphia, PA

The Temple University Libraries seek a Head of Digital Library Initiatives, an opportunity to lead a new service department in a library in the midst of dynamic growth, located in Philadelphia on the main campus of a vibrant, urban research university that is among the most diverse in the nation. For more information about Temple and Philadelphia, visit www.temple.edu/about/.

Description:

The Head of Digital Library Initiatives will aggressively expand the digital library program at Temple, providing vision and leadership in the creation and delivery of digital content. The incumbent will work closely and collaboratively with senior administrators, special collections, technical services, computing staff, and others to ensure fast-paced development of digital library initiatives which respond to the needs of Temple's community and align with collections and preservation priorities. These include digitization of special collections and other library materials in text, image, and video formats, the development of digital repository systems to preserve and make accessible the intellectual output of Temple University, and the implementation of discovery tools related to these initiatives. In particular, the individual will

- hire additional information technologist staff;
- supervise full-time staff, as well as student assistants;
- plan, prioritize, and coordinate or manage digitization production;
- investigate and establish appropriate standards (technical, metadata, etc.) and quality control procedures;
- coordinate the library's web services;
- maintain awareness and develop in-depth knowledge of new technology, relevant national standards and best practices, assessing and integrating these into library practices for best results as appropriate.

Compensation:

Competitive salary and benefits package, including a relocation allowance. Compensation will be commensurate with qualifications and experience.

Required:

Master's degree in Library Science, Information Science, Computer Science/Systems Management, Public History, or other allied discipline.

At least four years progressively responsible experience with the concepts and software/hardware applications used in organizing and presenting digital information. Demonstrated ability to plan, coordinate, and implement effective programs, complex projects, and services. Excellent organizational skills and demonstrated ability to handle complex analytical and detailed work. Excellent oral and written communication skills. Ability to work independently and collaboratively in a complex and rapidly changing environment.

Preferred:

The ideal candidate will present a strong combination of demonstrated experience and knowledge in the following areas: Metadata and associated functional standards, including XML/XSLT. Experience with developing interfaces for Web resources including knowledge of database management principles and software. Familiarity with one or more major digital content management systems appropriate for institutional repositories.

Knowledge of current digital library technologies, standards, and best practices. Experience with obtaining grant funding and managing grant-funded projects.

Application:

To apply for this position, please visit www.temple.edu, click on Jobs@Temple, and reference TU-13131. For full consideration, please submit your completed electronic application, along with a cover letter and resume, by May 15, 2010.

Temple University is an Affirmative Action / Equal Opportunity Employer with a strong commitment to cultural diversity.