

## **Director of Special Collections and Library, Kentucky Historical Society, Frankfort, KY**

The Kentucky Historical Society (KHS) is a state agency and membership organization fully accredited by the American Association of Museums. KHS engages people in the exploration of the rich and diverse history of Kentucky in order to provide connections to the past, perspective on the present, and inspiration for the future.

KHS seeks a Director of Special Collections and Library to oversee and direct a staff of sixteen responsible for more than 500,000 books, historical documents, manuscripts, photos and maps. Areas of responsibility include the research library, special collections, Kentucky Oral History Commission and collections imaging. As a member of the agency's senior leadership team, the Director of Special Collections and Library plays an important role in helping to shape overall organizational direction and priorities.

The successful candidate will work collaboratively and often in consultation with other members of the senior leadership team to provide direction in several key areas: development of long-range acquisitions strategies for the library's history and genealogy collections; long-range planning and guidance to staff in the processing of a significant backlog of manuscript and related special collections; collections management and active development of the Oral History, manuscript and multi-format collections; assessment of existing digitization efforts and related planning and development of future digital efforts; and staff development and technical innovations for delivery of reference and imaging services.

Minimum Requirements are a Masters in Library Science, or a comparable Masters or doctorate; significant coursework or degree in history or a related field; and a minimum of five years supervisory experience managing in a public or research library with manuscript and other special collections. Additional experience in historical collections imaging preferred.

Effective supervisory, interpersonal, and organizational skills are essential. The successful candidate will possess a demonstrated ability to conceptualize and implement state-of-the-art technologies in library and collections development and delivery. Desirable qualifications include a strong knowledge of American and Kentucky history.

This is a permanent full-time position based in Frankfort, Ky. Occasional travel and overtime may be required.

Salary is commensurate with education and experience. Benefits include paid health and life insurance, vacation and sick leave, holiday pay, state retirement, and optional deferred-compensation plan.

To apply, e-mail cover letter and resume to [khs.hr@ky.gov](mailto:khs.hr@ky.gov). No phone calls please. Application deadline is December 21, 2009.

Equal Opportunity Employer M/F/D